

AGENDA

FOR THE NHAA ANNUAL GENERAL MEETING

DATE: Monday, 22 October 2018, 7:30pm (AEDST)

LOCATION: Online via Audio/Webinar

| **Agenda item** | **Speaker** | **Time allocation** |
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| 1. **President’s Welcome and confirmation of quorum** | Natalie | 5 mins  **7.30-7.35pm** |
| 1. **Apologies** 2. **Minutes of AGM 18 October 2017 and resumption on 14 November 2017**   *Needs to be adopted.* | Natalie | 5 mins  **7.35-7.40pm** |
| 1. **President’s Report**   *Needs to be adopted.* | Natalie | 10 mins  **7.40-7.50pm** |
| 1. **Treasurer’s Report**   *Needs to be adopted.* | Natalie | 10 mins  **7.50-8.00pm** |
| 1. **Audited Financial Statements for the 2017/2018 financial year**   *Needs to be adopted.* | Natalie | 10 mins  **8.00-8.10pm** |
| 1. **Appointment of Auditor for the Financial Year 2018/19**   Jacoby Cameron & Co  *Needs to be resolved* | Natalie | 5 mins  **8.10–8.15pm** |
| 1. **Constitution**   *To consider the following motion to change the Constitution dated 21st October 2015:*  *That the proposed amendments listed in Appendix A below are adopted by the NHAA members and that the Election of Officers proceeds in accordance with the terms in the updated Constitution* | Natalie | 10 mins  **8.15-8.25pm** |
| 1. **Election of Directors (Appendix 2)**   *Voting required.* | Natalie | 10 mins  **8.25-8.40pm** |
| 1. **General Business** | Natalie | 5 mins  **8.40-8.45pm** |
| 1. **Meeting Close** | Natalie | 5 mins  **8.45-8.50pm** |

**Appendix 1**

1. **Election of Directors**

That Clause 26a) viii changes ***from***

The voting shall be conducted by exhaustive ballot the procedure for which will be detailed in the By-Laws.

***To***

The voting shall be conducted by secret ballot and otherwise in such manner and by such method as may be determined by the Board from time to time the procedure for which will be detailed in the By-Laws.

1. **PRESIDENT – TERM OF OFFICE**

That Clause 29a changes ***from***

Subject to Clause 26(a), immediately after the Annual General Meeting where the President’s office has become vacant, the Board of Directors must elect via Clause 26 a (vii) and (viii) from its own number a Director to become the President. The President will hold office until the conclusion of the second Annual General Meeting after the date of his or her election as President but is then eligible for re-election, provided that after two (2) successive terms in office as such, is not eligible for re-election.

The election shall be conducted by secret and exhaustive ballot, the procedure for which will be detailed in the By-Laws.

***To***

Subject to Clause 26(a), immediately after the Annual General Meeting where the President’s office has become vacant, the Board of Directors must elect via Clause 26 a (vii) and (viii) from its own number a Director to become the President. The President will hold office until the conclusion of the second Annual General Meeting after the date of his or her election as President but is then eligible for re-election, provided that after two (2) successive terms in office as such, is not eligible for re-election.

The election shall be conducted by secret ballot and otherwise in such manner and by such method as may be determined by the Board from time to time, the procedure for which will be detailed in the By-Laws.

1. **VICE-PRESIDENT – ELECTION AND TERM OF OFFICE**

That Clause 30a) changes ***from***

Subject to Clause 26(a), immediately after the Annual General Meeting where the Vice-President’s office has become vacant, the Board of Directors must via elect Clause 26 a (vii) and (viii) from its own number a Director to become the Vice-President. The Vice-President will hold office until the conclusion of the second Annual General Meeting after the date of his or her election as Vice-President but is then eligible for re-election, provided that after two (2) successive terms in office as such, is not eligible for re-election.

The election shall be conducted by secret and exhaustive ballot, the procedure for which will be detailed in the By-Laws.

***To***

Subject to Clause 26(a), immediately after the Annual General Meeting where the Vice-President’s office has become vacant, the Board of Directors must via elect Clause 26 a (vii) and (viii) from its own number a Director to become the Vice-President. The Vice-President will hold office until the conclusion of the second Annual General Meeting after the date of his or her election as Vice-President but is then eligible for re-election, provided that after two (2) successive terms in office as such, is not eligible for re-election.

The election shall be conducted by secret ballot and otherwise in such manner and by such method as may be determined by the Board from time to time, the procedure for which will be detailed in the By-Laws.

1. **TREASURER – ELECTION AND TERM OF OFFICE**

That Clause 31a) changes ***from***

Subject to Clause 26(a), immediately after the Annual General Meeting where the Treasurer’s office has become vacant, the Board of Directors must elect via Clause 26 a (vii) and (viii) from its own number the Director to become the Treasurer. The Treasurer will hold office until the conclusion of the second Annual General Meeting after the date of his or her election as Treasurer but is then eligible for re-election, provided that after two (2) successive terms in office as such, is not eligible for re-election.

The election shall be conducted by secret and exhaustive ballot, the procedure for which will be detailed in the By-Laws.

***To***

Subject to Clause 26(a), immediately after the Annual General Meeting where the Treasurer’s office has become vacant, the Board of Directors must elect via Clause 26 a (vii) and (viii) from its own number the Director to become the Treasurer. The Treasurer will hold office until the conclusion of the second Annual General Meeting after the date of his or her election as Treasurer but is then eligible for re-election, provided that after two (2) successive terms in office as such, is not eligible for re-election.

The election shall be conducted by secret ballot and otherwise in such manner and by such method as may be determined by the Board from time to time, the procedure for which will be detailed in the By-Laws.

**Appendix 2**

**Election of Officers**

The following positions are available for election to the NHAA Board of Directors:

* + Director
  + Director
  + Director
  + Director

Five nominations were received for the advertised positions. The following members will form part of the NHAA Board of Directors for 2018-2019 if voted in:

Director Tobey Pinder

Director Shona Taranto

Director Sally Mathrick

Director Hannah Boyd

Director Dominique LivKamal

The remainder of the Board of Directors for 2018-2019 will made up as follows:

Director (2015-2019) Natalie Cook

Director (2017-2019) Kathleen Murphy

Director (2017-2019) Di Bowman

Director (2017-2019) David Casteleijn