

MINUTES FOR THE

NHAA ANNUAL GENERAL MEETING

DATE: Monday, 22 October 2018, 7.30pm (AEDST)

Via Webinar

**PRESENT:**

**Full members – 27 in total:**

1. Natalie Cook
2. Robert Provino
3. Tobey Ann Pinder
4. Michael Colenso
5. Jeffrey Flatt
6. Diana Louise
7. Amie Steel
8. Jon Wardle  
   Kathleen Murphy
9. Trent Wrightson
10. Ange Sinclair
11. Jaime Talevska
12. Gill Stannard
13. Ian Breakspear
14. Hannah Boyd
15. Janna Semenikhina
16. Anna Simiana
17. Sandy Davidson
18. Sue Evans
19. Lisa McDonald
20. Michelle Buckley
21. Frank Ryan
22. Amanda Harasym
23. Jeremy Brown
24. John Miller-Crispe
25. John Baxter
26. Clair Ingleton

**Proxies**

Natalie Cook advised that 6 proxies were received with 2 votes in favour, 2 open votes for Item 5 and 2 proxies were received after the cut-off date and time and could not be considered.

**Ex-officio:**

1. Andrew Hamilton (Executive Officer)

The President opened at 7.40pm and following confirmation from the Executive Officer that there was a quorum proposed that we proceed with the meeting. Jaime Talevska seconded the motion.

1. **President’s Welcome**

Natalie Cook welcomed all to the meeting.

1. **Apologies**

Joanne Cody

Erica McIntyre

Rosalind Smart

Paolo Morisco

David Casteleijn

Peter Lewis

Jackie Arbuckle

Graeme Baker

Michelle Boyd

Shona Taranto

**Ordinary Business of the meeting:**

1. **To confirm the minutes of the previous annual general meeting of 27 October 2016**

Minutes of the previous Annual General Meeting held on 27 October 2016 were presented.

**Motion:** Proposed by Natalie Cook and seconded by Tobey Pinder that the minutes be accepted as presented. Passed unanimously.

1. **To receive the President’s report for the 2016/2017 financial year**

The President presented her report which is available on the NHAA website.

The President’s Report was received by members.

1. **To receive the Treasurer’s report for the 2016/2017 financial year**

As there is no current Treasurer, a report was not available or provided.

1. **To receive the Audited Financial Statements for the 2016/2017 financial year**

Natalie Cook presented the Audited Financial Statements for the 2016/2017 financial year which is available on the NHAA website.

The Audited Financial Statements for 2016/2017 financial year was received by members.

Members were invited to ask questions but none were forthcoming.

1. **To appoint an auditor for the 2017/2018 financial year**

Natalie Cook recommended that auditor Jacoby Cameron & Co be reappointed for the financial year 2017/2018 financial year.

**Motion:** Proposed by Natalie Cook and seconded by John Baxter that Jacoby Cameron & Co be reappointed. Passed unanimously.

1. **To elect four Board directors**

Natalie Cook outlined that we had received seven (7) nominations:

Diana Bowman

David Casteleijn

Natalie Cook

Kathleen Daniel

Helen Holliday

Regina Lasaitis

Kathleen Murphy

Further that Regina Lasaitis had withdrawn her nomination on 16 October leaving six (6) nominations.

Due to technical issues and an inability to rely on the credibility of the voting system, Natalie Cook proposed that the meeting is adjourned which was seconded by ????. Natalie Cook apologized to the members for the inconvenience.

The President thanked members for their attendance and as Natalie Cook then dropped out, Andrew Hamilton adjourned the meeting at 8.30pm.

RESUMPTION OF THE

NHAA ANNUAL GENERAL MEETING

DATE: Tuesday, 14 November 2017, 7.30pm (AEDST)

Via Webinar

**PRESENT:**

**Full members – 20 in total:**

Jackie Arbuckle Diana Bowman

Ian Breakspear Michelle Buckley

David Casteleijn Natalie Cook

Mercedes Diverio Sue Evans

Stuart Glastonbury Jane Hutchens

Lisa McDonald Kathleen Murphy

Tobey Pinder Jason Rainforest

Janna Semenikhina Anna Simiana

Amie Steel Jaime Talevska

Shona Taranto Stephanie Williams

**Ex-officio:**

Andrew Hamilton (Executive Officer)

Natalie Cook opened the meeting at 7.53pm and thanked those present for their patience, advising that due to technical issues and in the interests of transparency, governance and fairness, the previous meeting on 18 October was adjourned.

As Andrew Hamilton confirmed that a quorum had been achieved, the resumption of the meeting was able to proceed.

Andrew Hamilton advised that the proxy votes would be cast prior to general voting being opened otherwise the results of the general voting would display on screen and it was only fair to all nominees that only the final vote tally is made available to the voting members.

The election processed commenced and the results were:

Board member 1:

David Casteleijn – 5

Natalie Cook – 13

Diana Bowman – 0

Kathleen Daniel – 0

Helen Holliday – 0

Kathleen Murphy – 3

As a majority was achieved, Natalie Cook was declared elected.

Board member 2:

David Casteleijn – 13

Diana Bowman – 1

Kathleen Daniel – 0

Helen Holliday – 1

Kathleen Murphy – 8

As a majority was achieved, David Casteleijn was declared elected.

Board member 3:

Diana Bowman – 11

Kathleen Daniel – 1

Helen Holliday – 0

Kathleen Murphy – 10

Andrew Hamilton advised that as a majority was not achieved (only 50% for Diana Bowman) that based on the exhaustive voting system we would need to remove the nominee with the lowest votes and votes would need to be re-cast.

Helen Holliday was removed from the voting list and the results of the re-cast process was:

Diana Bowman – 14

Kathleen Daniel – 2

Kathleen Murphy – 6

As a majority was achieved, Diana Bowman was declared elected.

Board member 4:

Kathleen Daniel – 7

Helen Holliday – 0

Kathleen Murphy – 15

As a majority was achieved, Kathleen Murphy was declared elected.

Natalie Cook thanked all present for their patience and closed the meeting at 8.40pm